

Shaping the Opportunities of Today into Tomorrow's Research

Research Development at The Ohio State University is a collaborative effort between faculty and the Office of Funding and Research Development. Office staff consults with faculty to help clarify funding needs, search for funding opportunities, and then create alerts which provide information about new and updated funding opportunities. They also provide support for faculty who need assistance communicating with sponsors, locating collaborators, identifying interdisciplinary research possibilities and working with other Office of Research departments.

Vision

To maximize the opportunity and time the University community has to pursue scholarly activity by effectively developing research opportunities.

Mission

To increase the number and quality of grants awarded to researchers at The Ohio State University.

The Office of Funding and Research Development Can Help You

- Help clarify the type of funding required through a research-focused discussion
- Teach how to make effective and efficient funding searches
 - Establish up to 40 weekly alerts of grants announcements through our [*Funding Alert Service*](#):
 - Customize and streamline obtaining funding opportunities
 - Send weekly emails announcing new and updated funding opportunities
 - *Track Funding Records* to receive timely updates for opportunities of interest.
 - Tag record for easy retrieval from a potential list of 200 opportunities
 - Use "Alert" title as a tag to quickly identify tracked records from a specific search
 - Search by sponsor or college to find special funding opportunities on [*Limited Submission, Notable, Nominated or Homeland Security Programs*](#)
- Assist in making sponsor contacts
- Work with Office of Research staff to assist in determining the support needed to develop a winning proposal
- Call 8-5546 or email starr.1@osu.edu to make an appointment

Strategies for Finding Funding

- When possible, communicate with the sponsor as you choose your funding source and develop your proposal. Some sponsors will allow you to submit a concept paper for possible unsolicited funding or for feedback. Much can be gleaned from such interactions, such as pointers for proposal submission as well as “inside” information about what the sponsor *really* wants to fund.
- Always check guidelines after reading an opportunity abstract for currency and content. If the abstract indicates you’re not eligible (e.g., citizenship, location), but otherwise it’s just what you’re looking for, read the guidelines for possible exceptions or contact the sponsor and discuss possibilities. You may even get a referral to another sponsor.
- When developing your search in the COS system use the “all fields” choice rather than the “keyword” field in order to broaden your search and gain knowledge of additional sponsors.
- Tell someone about what you want to accomplish with the funding you are seeking and ask them to write down words and phrases that they hear you use. Those words and phrases can be useful search terms.
- Notice the keywords assigned to funding opportunities in the funding opportunity system that relate to what you are looking for. This may help you to expand your search terms.

Register for Electronic Funding and Research Development Services Funding Alerts, Expertise and Worldwide Access

- To register for these services
 - Go to <http://registration.cos.com/cgi-bin/register>
 - Complete all red asterisked fields, plus the title field, on the form that appears on your screen. A personal workbench will be available immediately which allows access to all of the services provided through COS, located in Baltimore, MD.
- Once you are registered you have the ability to:
 - Create and update funding opportunity alerts
 - Track specific funding opportunities for instant update notices
 - Completion and/or update an expertise record at any time
 - Use these services from anywhere in the world by simply entering a username and password

Finding Collaborators: Research Expertise Database

- What benefits does having a record in the Expertise Database provide?
 - Maintains biographical information and quickly creates a CV or NIH Biosketch
 - Researchers from 1600 institutions around the world can view expertise records and call upon other researchers for collaborations or interdisciplinary research
 - Students at Ohio State can find researchers for assistance with their research or dissertation
 - Administrators can immediately see what's happening to make Ohio State a "premier research institution"
 - Faculty involved in centers or programs can be linked together using center or program names, keywords and key phrases
 - Sponsors can identify researchers for funding
- What does searching the Expertise Database provide?
 - Access to information about nearly 500,000 scientists and scholars at over 1600 research institutions around the world.
 - Quick identification of potential collaborators and peer reviewers
 - Profiles of researchers in other disciplines, enhancing possibilities for multidisciplinary research
 - Ability to contact researchers who have experience with specific sponsors and are willing to share experiences
 - A birds eye view of what is happening at The Ohio State University
 - In addition to the 1600 research institutions, the general public can now also view partial expertise records of and make contact with Ohio State researchers
- Where is the Expertise Database on the web?
 - Go to the Research Foundation home page (*rf.osu.edu*) and choose *Finding Collaborators*.
 - To search for researchers choose:
 - *At the Ohio State University*, for Ohio State researchers
 - *At Specific Institutions*, for profiles from other member institutions
 - *By Specific States*, to look at an entire states' profiles at once
 - *By All Member Institutions*, to look at Researcher profiles worldwide
 - *Search for Expertise at The Ohio State University* for public access
 - To complete a profile after registering or to update a profile, from the Research Foundation web page, choose [Finding Collaborators](#), and then choose *Profile Management: [Update Your Expertise Profile](#)* under *Additional Information*. Sign into your workbench and update your profile using the menu on the left hand side of your workbench

Funding Opportunity System

- Where is the Funding Opportunity System on the web?
 - Go to the Research Foundation home page (rf.osu.edu) and choose *Finding Funding*
 - To bring up the Funding Opportunity search screen choose either [Advanced Search \(NEW\)](#) or [Classic View](#)
- Hints for searching
 - To learn how to best use a field select *Instructions* on the tool bar and then select *Field Descriptions*.
 - The *Instruction* page also gives you a lot of helpful advice for searching efficiently and effectively
 - *All Fields* searches every field so you can put your own words or phrases into this field and find them no matter where they appear in the record
- What appears in the search results?
 - The search results menu will display the title, sponsor, deadline and award amount for the funding opportunity
 - Click on the title and a complete record of the opportunity will appear
 - Included in the record, among other things are
 - Deadlines
 - Amounts of money available
 - Contact Information
 - URL for more information (this takes you to the sponsor page where you can get guidelines and application forms)

Funding Alert Service

- To customize an alert to meet specific funding needs
 - Go to the Research Foundation home page (rf.osu.edu) and choose [Finding Funding](#). At this page choose [Funding Alert Service](#) to sign into the COS Workbench
 - Sign on to the workbench and go to *Your Saved Funding Searches*.
 - Choose *Add a Search*:
 - Click on the button *Clear Fields* to remove defaults built into the search by COS. This will make the search as broad as possible
 - Build the search
 - Click on the button *Search*. Results from the system that match the search criteria will appear
 - When satisfied with the search results click on the button *Save Search*
 - When you see *Choose a Name for Your Search* type in a name that describes what the search is about and press "Save"
 - This will save the search to the system; each Sunday morning an email announcing any new or updated funding opportunities that match the saved search(s) criteria will arrive in your email
 - Tip for tracking updates on existing funding opportunities:
 - Find the "COS Unique ID" which is always the first field in the COS report
 - In the "All Fields" field of the search screen type that number and press *Search*
 - To obtain your alert results
 - By default, an email will be delivered to you each Sunday morning, or
 - Go directly to your workbench where you can read the weekly results

Special Funding Opportunities

To search on the following special funding categories go the Research Foundation web page, choose *Funding Opportunities*, and then choose [Limited Submission, Notable, Nominated or Homeland Security Programs](#):

To begin a search, choose one of these special funding opportunity categories then select to search via sponsor or college.

The screenshot shows a Windows Internet Explorer browser window displaying the Special Funding Opportunities page on the Ohio State University website. The browser's address bar shows the URL <http://rf.osu.edu/fundops/spcfunding.cfm>. The page header includes the Ohio State University logo and the text "Office of Research Research Foundation". A search bar is located in the top right corner with the text "Search RF" and a "Go" button. Below the header, a navigation menu on the left lists various sections: "Introduction to Research Administration at OSU", "Finding Funding", "Finding Collaborators", "Sponsored Program Officers by Department", "Proposal Development", "Project Administration", "Useful Institutional Data", "Forms", "Reports", "Training & Events", "Contact Us", "About RF", and "eTools". The main content area is titled "Special Funding Opportunities" and contains the following text: "To begin a search, quick search by COS ID or browse by choosing one of the special funding opportunity categories then select to search via sponsor or college." Below this text is a "Quick Search by COS ID" section with a text input field, a "Search" button, and a "Reset" button. Further down is the "Special Funding Opportunity Categories" section, which includes four radio button options: "Limited Submission Funding Opportunities (view current report)", "Homeland Security Funds", "Notable Funding Opportunities", and "Nomination Programs". The "Search by Sponsor" section features a dropdown menu labeled "Search All" and "Search" and "Reset" buttons. The "Search by College" section also has a dropdown menu labeled "Search All" and "Search" and "Reset" buttons. At the bottom of the search section, there is a "Sort by:" section with radio button options for "Date -or-" (selected) and "Sponsor". The browser's status bar at the bottom indicates "Internet" and "100%".